



Meeting Minutes
 January 12, 2017
 3:00-5:00PM
 VLACS Conference Room
 30 Linden Street, Exeter, NH 03833

Attendees

Trustees in attendance:, Dr. Kent Chamberlin, Mr. Joseph Lovejoy, Dr. Mark Joyce, Ms. Kimberley Casey, Mr. John Hansen, Mr. Jerome Frew, Mr. Matt Treamer (by voice & video)

Administration: Dr. Stephen Kossakoski, Mr. Tony Baldasaro, Mr. Scott Prescott

Apologies:

Agenda

Topics	Discussion	Decision
1. Call to Order	Mr. Lovejoy called the meeting to order at 3:05PM.	
2. Approval of Minutes:	Mr. Lovejoy asked if there were any revisions to the meeting minutes of November 17, 2016.	<u>Motion:</u> Dr. Chamberlin <u>Text:</u> To approve the minutes of the November 17, 2016 meeting, as presented. <u>Second:</u> Mr. Frew <u>Vote:</u> All members voted in favor of the motion.
3. Public Comment	None	
4. Items Requiring Approval	None	
5. Finance		
5.1. Review of financial reports and sign manifests	Dr. Kossakoski reviewed the financial reports and reported that the school is in good financial standing as of the end of October. Trustees reviewed and signed manifests for the months of November and December.	
6. Legislative News	Dr. Kossakoski reported that Commissioner Barry has resigned as Commissioner of Education effective January 30 th . Members of the board discussed Governor Sununu's staff appointments.	
7. Administrative Reports	The following topics were addressed by the administrative staff: <ul style="list-style-type: none"> • Dr. Kossakoski presented information regarding enrollments. Enrollment growth from July 1st to date is 13% higher than last year. • Dr. Kossakoski reviewed the VLACS customized learning 	

model. Mr. Prescott reported on the details of how customized learning is supported by each of the five learning pathways: courses, projects, teams, experiences and early college.

- Mr. Baldasaro reported that Tara Emmett has been hired as Director of Technology and that he hopes to have the adult education and instructor support position filled by next week. Mr. Baldasaro also stated that candidates for a new cohort of adjunct instructors are being interviewed.

10. Board of Trustees Meeting Dates

Board of Trustees meeting dates: March 23, 2017; May 25, 2017; All meetings are held in the VLACS conference room from 3:00-5:00PM. Graduation is scheduled for Friday, June 10, 2016, 4:00PM, at the Capitol Center for the Arts in Concord, NH.

13. Adjournment

Motion: Dr. Chamberlin
Text: To adjourn at 4:18PM
Second: Mr. Hansen
Vote: All members voted in favor of the motion.

Minutes recorded by: Steve Kossakoski