



**Attendees**

Trustees in attendance at VLACS: Mr. Joseph Lovejoy, Dr. Mark Joyce, Ms. Kim Casey, Dr. Kent Chamberlin, Mr. John Hansen (via phone), Mr. Matt Treamer, Dr. Arthur Hanson  
 Administration: Dr. Stephen Kossakoski, Ms. Ollire Lane-Wortley, Mr. Scott Prescott, Mr. Tony Baldasaro, Mr. Larry White  
 Visitors: Ms. Roberta Tenney, NHDOE  
 Apologies: NA

**Agenda**

Topics	Discussion	Decision
1. Call to Order	Mr. Lovejoy called the meeting to order at 3:05. He introduced the school's new CFO, Mr. Larry White, to the Trustees.	
2. Approval of Minutes	Mr. Lovejoy asked if there were any recommended revisions to the January 10, 2013 meeting minutes. No revisions were recommended.	Motion: Dr. Chamberlin Text: To approve the minutes of January 10, 2013 meeting, as presented. Second: Dr. Joyce Vote: All members voted in favor of the motion.
3. Public Comment	None	
4. Items requiring approval		
4.1 Policies	Dr. Kossakoski reviewed policy IKF, Graduation. Language regarding advisory and elective credit has been revised to add clarity to the language of the policy.	Motion: Dr. Joyce Text: To adopt policy IKF, Graduation, as presented Second: Dr. Chamberlin Vote: All members voted in favor of the motion.
4.2 2012-2013 Budget Revision	Dr. Kossakoski reviewed the proposed changes to the 2012-2013 budget. He noted that that historically the budget has been revised during the year as expenses and revenue projections change due to increases in enrollments.	Motion: Dr. Joyce Text: To approve the revisions to the 2012-2013 budget, as presented. The new budget total is \$4,214,323. Second: Dr. Chamberlin

Vote: All members voted in favor of the motion.

4.3 Parameters for discussions with the DOE and legislators regarding funding

Dr. Kossakoski reported on recent discussions with the Commissioner about designing an alternative funding model that will support continued growth of the school. He asked that the Trustees approve a motion that outlines the parameters under which such discussions should take place.

Motion: Dr. Joyce  
Text: To approve the following statement:  
The Trustees of the Virtual Learning Academy Charter School authorize the Chief Executive Officer to enter into discussions with the Commissioner of Education (or her designee), state legislators, or representatives from the Governor’s office regarding alternative funding methods and/or changes to school’s status as a charter school. The Board of Trustees supports such discussions only if the following conditions are included as part of any proposal:

- The school will retain its independence as a public school and as a non-profit;
- The school’s current governance structure will remain in place.

Any or all members of the Board of Trustees may participate in these discussions. The CEO will apprise the Board of the dates and times of any meetings and will provide updates to the Board at the conclusion of these meetings.

Second: Ms. Casey

Vote: All members voted in favor of the motion.

5.0 Finance

5.1 Financial reports

The Trustees reviewed all financial reports. General ledger reports for the months of November and December were signed.

5.2 Introduction of the 2013-2014 budget

Dr. Kossakoski introduced the 2013-2014 budget. The Trustees were encouraged to study the budget and ask questions before the May meeting. The budget is based on receiving \$5,728,933 in state aid. The school’s funding will not be finalized until the final state budget is approved by the legislature.

6. Legislative news

Dr. Joyce reported that the House is faced with a \$100 million deficit and is required to approve a balanced budget. Charter school funding may be affected depending on how the deficit issue is handled.

7. Administrative Report

7.1 Enrollment

Dr. Kossakoski reported that enrollments have increased from 11,720

(Jan. 6, 2013) to 12,359 (March 9, 2013).

7.2 Status of major initiatives

Dr. Kossakoski on the status of the following major initiatives

- Blended learning labs
- Student center
- Advisory
- Technology pathway
- Aspire program

Dr. Chamberlin discussed his work on developing a partnership with UNH where VLACS will assist with math remediation using VLACS instructors and Knewton Math Readiness courseware.

8. Administrative Reports

8.1 Review of administrative report

Mr. Lovejoy asked if there were any questions about the topics addressed in the administrative report. Dr. Joyce appreciated receiving the report prior to the meeting.

8.2 Presentations

Mr. Prescott demonstrated how the Knewton Math Readiness courseware works from the perspective of a student.

9. Meeting Schedule

Meeting dates for 2012-2013: May 23, 2013. All meetings begin at 3:00PM.  
Graduation: Friday, June 21, 2013

10. Adjournment

Motion: Dr. Chamberlin  
Text: To adjourn at 5:04PM  
Second: Ms. Casey  
Vote: All members voted in favor of the motion.

Minutes recorded by: Steve Kossakoski