



**Attendees**

Trustees in attendance at VLACS: Mr. Joseph Lovejoy, Dr. Mark Joyce, Dr. Kent Chamberlin, Mr. John Hansen, Mr. Matt Treamer  
Administration: Dr. Stephen Kossakoski, Ms. Kyle Cote, Mr. Tony Baldasaro, Mr. Larry White, Mr. Matt Oquist  
Visitors: none  
Apologies: Dr. Arthur Hanson, Ms. Kim Casey

**Agenda**

Topics	Discussion	Decision
1. Call to Order	Mr. Lovejoy called the meeting to order at 3:02PM	
2. Appointment of Trustees to an Additional Term	Mr. Lovejoy asked for a motion to nominate Dr. Chamberlin and Mr. Lovejoy to new three-year terms as a Trustees.  Mr. Lovejoy stated that he'd like board members to discuss the merits of adding new members to the board at the November meeting.	Motion: Dr. Joyce Text: To nominate and elect Dr. Kent Chamberlin and Mr. Joseph Lovejoy to new three-year terms as Trustees. Second: Mr. Treamer Vote: All members voted in favor of the motion.
3. Election of Officers	Mr. Lovejoy asked for a motion to approve the nomination of a new slate of Board officers.	Motion: Dr. Joyce Text: To nominate and elect the same slate of officers who served during 2012-2013: Chair, Mr. Lovejoy; Vice Chair, Dr. Chamberlin; Treasurer, Mr. Treamer; Secretary/Clerk, Dr. Joyce Second: Mr. Treamer Vote: All members voted in favor of the motion.
4. Approval of Minutes: May 23, 2013	Mr. Lovejoy asked if there were any recommended revisions to the May 23, 2013 meeting minutes. No revisions were recommended.	Motion: Dr. Chamberlin Text: To approve the minutes of May 23, 2013 meeting, as presented. Second: Mr. Treamer Vote: All members voted in favor of the motion.

5. Public Comment (3 minutes per speaker)	None	
6. Items Requiring Approval		
6.1 Policies	Dr. Kossakoski reviewed the following new policies: ACE, Rights of Disabled/Handicapped Persons and policy DH, Disposal of School Property. He also presented policy JH, Truancy, to the board for revision. He recommended that school days be changed to business days.	<p><u>Motion:</u> Dr. Joyce  <u>Text:</u> To adopt policy ACE, Rights of Disabled/Handicapped Persons, as presented.  <u>Second:</u> Mr. Treamer  <u>Vote:</u> All members voted in favor of the motion.</p> <p><u>Motion:</u> Dr. Joyce  <u>Text:</u> To adopt policy DN, Disposal of School Property.  <u>Second:</u> Mr. Treamer  <u>Discussion:</u> Dr. Joyce recommended that the following statement should be added to the policy: No supplies or equipment shall be given or sold to members of the Board of Trustees.  <u>Vote:</u> All members voted in favor of the adopting policy DN, Disposal of School Property, as amended.</p> <p><u>Motion:</u> Dr. Joyce  <u>Text:</u> To adopt revised policy JICL, Pupil Safety &amp; Violence Prevention, as presented.  <u>Second:</u> Mr. Treamer  <u>Vote:</u> All members voted in favor of the motion.</p>
6.2 Title IX Coordinator	Dr. Kossakoski reported that VLACS is required to appoint a Title IX Coordinator. He recommended that the Director of Guidance and Students Services serve in this capacity.	<p><u>Motion:</u> Mr. Treamer  <u>Text:</u> To appoint the Director of Guidance and Student Services as the Title IX Coordinator.  <u>Second:</u> Dr. Chamberlin  <u>Vote:</u> All members voted in favor of the motion.</p>
6.4 2013-2014 Budget Revision	Dr. Kossakoski reviewed changes to the 2013-2014 budget. He requested that the budget total be increased from \$5,753,933 to \$5,927,013. The increase is necessary to cover the cost of additional personnel and expenses related to increasing enrollments.	<p><u>Motion:</u> Dr. Joyce  <u>Text:</u> To approve the increase of the 2013-2014 budget to \$5,927,013.  <u>Second:</u> Mr. Treamer  <u>Vote:</u> All members voted in favor of the motion</p>
7. Finance		

7.1 Financial reports	The Trustees reviewed all financial reports. General ledger reports for the months of May through August were signed. Mr. White discussed the completion of IRS Form 990 as well as the Department of Education's form DOE-25. He also reported on the implementation of the new finance system.
7.2. Budget update	Mr. White reviewed the status of the 2013-2014 budget.
7.3 Review of the NGLC grant budget	Dr. Kossakoski and Mr. White reviewed how the funds from the Next Generation Learning Challenge grant will be expended. Board members discussed whether these funds should be shown as part of the general fund. Mr. White stated that the new finance system will allow grant funds to be shown separately from the general fund.
8. Legislative News	
8.1 Legislative Changes to Charter Law	Dr. Kossakoski reviewed approved legislation that limits the per pupil funding for new virtual charter schools (RSA 194-B:11, I(b))
9. CEO's Report	
9.1 Enrollment	Dr. Kossakoski reported that enrollments as of June 30, 2013 were 17,626 representing 9,170 individual students. Currently, there are 13,091 enrollments.
9.2 UNH Math Remediation Pilot	Dr. Kossakoski and Dr. Chamberlin commented on the UNH math remediation pilot using Knewton Math Readiness. Fifteen UNH students enrolled in the course during the summer.
9.3 Status of Major Initiatives	Dr. Kossakoski reported on the following topics: VLACS in the news; Aspire project (progress, study tours by administrative staff, demo of mock-up of competency map, hiring of grant funded personnel)
10. Administrative Reports	
10.1 Review of personnel list	Mr. Baldasaro reviewed the status of recent additions to the VLACS staff.
10.2 Review of Administrative Reports	Mr. Lovejoy asked if there were any questions about the topics addressed in the administrative reports that were available in the board packet. There were no questions.
10.3 Presentation	Ms. Cote made a presentation about Naviance which is an online application used by full-time students as part of the school's advisory program. Students and parents are provided with access to information and tools which help students determine their college and career interests.
11 Comment	Mr. Lovejoy commented that the graduation ceremony was well planned and attended. He thanked Ms. Cote for her work and also thanked Senator Stiles for attending and serving as the graduation speaker.
12. Adjournment	
<u>Motion</u> : Dr. Joyce	

Text: To adjourn at 4:46PM

Second: Dr. Chamberlin

Vote: All members voted in favor of the motion.

Minutes recorded by: Steve Kossakoski